



# NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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## MINUTES OF THE FULL COUNCIL MEETING OF NEWPORT & CARISBROOKE COMMUNITY COUNCIL HELD ON MONDAY 14<sup>th</sup> JULY 2025 AT 64 HIGH STREET COMMENCING 6PM.

Councillors Present: Cllrs. Vix Lowthion (Chair), Eric Esteban, Andrew Garratt, Ray Harrington-Vail, Martha Henson, Julie Jones-Evans (Vice-Chair), Terry Martin, Stephen Rushbrook, Eva Shaw and Tamsin Verrinder.

<u>Clerk:</u>	Josh Tombleson
<u>Public:</u>	0
<u>Outside Organisations:</u>	0
<u>Press:</u>	0
<u>Other:</u>	0

### PUBLIC QUESTION TIME

None.

<b>3566.</b>	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs. Ballington, Price, Rippon and Smith.
<b>3567.</b>	<u>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST</u> Cllrs. Garratt and Jones-Evans declared non-pecuniary interests in matters relating to the Isle of Wight Council (IWC) as Isle of Wight councillors.  Cllr. Jones-Evans declared a non-pecuniary interest in matters relating to Newport Businesses as a member of Newport Business Association.  Cllr. Martin declared a non-pecuniary interest in matters relating to Gunville as a member of the Gunville Community Association.  No written requests for dispensation were received.
<b>3568.</b>	<u>MINUTES OF THE LAST MEETING AND MATTERS ARISING</u> The minutes of the meeting of full council held on 9 <sup>th</sup> June 2025 were presented to members.  <b><u>RESOLVED:</u></b> <b>THAT, the minutes of the meeting of full council held on 9<sup>th</sup> June 2025 be unanimously agreed and signed as an accurate record.</b>  <u>MATTERS ARISING</u> 3555. Environment Officers- The Clerk said that the new environment officer for Newport & Carisbrooke is now in place and will circulate all of his contact details. He has asked that the new officer make introduction with each councillor

	<p>individually through the summer months and discuss local projects and areas of focus. Cllr. Rushbrooke shared several examples of where he has interacted with the officer over the past month and how this has been of help in his local ward.</p>
<b>3569.</b>	<p><b><u>FINANCIAL MATTERS</u></b></p> <p>Members received the income and expenditure report to 30<sup>th</sup> June 2025.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the income and expenditure reports to 30<sup>th</sup> June 2025 be noted.</b></p> <p><b><u>GRANT APPLICATION</u></b></p> <p>Members had before them a grant application from the IW Story Festival, applying for £800 to support the delivery of local author sessions at 5 host schools in the Newport &amp; Carisbrooke area. The application was supported in principle at the previous meeting of full council by all members present.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, NCCC approve the application for the full amount requested.</b></p> <p>The Clerk reminded members of the remaining balance allocated for monthly donations for the remainder of the financial year.</p>
<b>3570.</b>	<p><b><u>COMMITTEE AND WORKING PARTY MEMBERSHIPS</u></b></p> <p>As there had been some confusion previously from members and the committee/working party memberships, this was an opportunity for any members who wished to either be added/removed from these to request to do so.</p> <p>Members took turns stating any committees or working parties they wished to be added to or removed from. The Clerk said that Cllr. Ballington had contacted him saying she was happy to be involved in the allotment working party.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, Cllr. Ballington be added to the Allotment Working Party.</b></p> <p><b>THAT, Cllr. Shaw be removed from the Flood Working Party.</b></p> <p><b>THAT, Cllrs. Jones-Evans, Rushbrooke and Verrinder be removed from the Health &amp; Wellbeing Working Party.</b></p> <p><b>THAT, Cllr. Verrinder be added to the Finance Committee.</b></p> <p>After several members requested that they remain on copy for emails relating to some working parties for info, it was agreed by the Clerk that he would inform staff that all councillors will be copied in for simplicity.</p>
<b>3571.</b>	<p><b><u>YOUTH CONSULTATION PROPOSAL</u></b></p> <p>Members had before them a paper containing a fee proposal, for Network Ryde to carry out a youth consultation on behalf of NCCC to assist in the councils consideration to future youth provisions and use of community council assets.</p> <p>Members said that they wished for detached youth consultation also, not just in schools, and also asked that the local youth network for Newport &amp; Carisbrooke be informed of the work being carried out.</p>

	<p><b><u>RESOLVED:</u></b>  <b>THAT, NCCC agree to instruct Network Ryde to carry out the youth consultation work as per provided quotation.</b></p>
3572.	<p><b><u>COMMUNICATIONS AND SOCIAL MEDIA POLICY</u></b>  Members had before them an updated version of the Communications and social media Policy for consideration. Members had received this document for comments during May and June and any submitted to the Clerk had been included in this version, however discussions highlighted more amendment that members wished to make, and as such the Clerk requested that the item be deferred until the September meeting to allow full amendment requests and suggestions for how they can be implemented in practice to be sent to the Clerk in good time to include and circulate a further complete copy of the policy in time for the meeting.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the item be deferred until the September meeting of full council.</b></p>
3573.	<p><b><u>ANTI-BULLYING AND HARRASSMENT POLICY</u></b>  Members had before them an updated version of the anti-bullying and harassment policy for consideration. Members had received this document for comments during May and June and any submitted to the Clerk had been included in this version.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the updated version of the anti-bullying and harassment policy be adopted.</b></p>
3574.	<p><b><u>RISK MANAGEMENT SCHEDULE</u></b>  Prior to the meeting, the updated risk management schedule had been circulated to members for comment. The Clerk thanked Cllr. Harrington-Vail for his comments and input since the document had been sent out, and recommended to the council that these be reviewed and inserted by the Clerk and the item come back for the September meeting.</p> <p>Members spotted an outdated item which related to the completion of the 64 High Street Renovation Works, which need to be removed.</p> <p>Members asked the Clerk to elaborate on how the procedure for some electronic records is inadequate. The Clerk provided an overview and that some of these areas will be addressed as part of the GDPR and data protection review and required changes. It was suggested that the wording of this be changed to "undergoing review July 2025".</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the risk management schedule item be deferred and included at the September meeting of full council to allow the Clerk to make the necessary insertions.</b></p>
3575.	<p><b><u>2026 Nation Year of Reading</u></b>  Prior to the meeting, The Clerk had circulated a link on behalf of Cllr. Jones-Evans to an article containing information relating the 2026 National Year of Reading. Cllr. Jones-Evans provided an overview of the item before opening up the conversation to members, inviting any idea that they may have as to how the council can support this initiative.</p>

	<p>NCCC provides an annual grant to the IW Story Festival and the Clerk has reached out to them directly ahead of the meeting to see if they had any enhanced plans for 2026 in light of this focus. They will be applying to NCCC for additional funding for 2026/2027, on top of the funds already allocated year on year.</p> <p>If members have any ideas as to how NCCC can support this initiative, they should email Cllr. Jones-Evans directly and these can be looked at by the events working party, who will look produce suitable recommendations for consideration by the the council.</p>
<b>3576.</b>	<p><b><u>ASSETS &amp; FACILITIES COMMITTEE</u></b></p> <p>The Vice-Chair of the committee, Cllr. Martin, presented the minutes of the Assets &amp; Facilities Committee meeting held on Tuesday 17<sup>th</sup> June 2025.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the draft minutes of the Assets &amp; Facilities meeting held on Tuesday 17<sup>th</sup> June 2025 be noted.</b></p>
<b>3577.</b>	<p><b><u>SHAPING NEWPORT</u></b></p> <p>There had been no meetings of the Shaping Newport group since the last meeting of full council, however the council needed to nominate its representatives to the group.</p> <p>Cllrs. Henson, Lowthion, Rippon and Ballington had put themselves forward to be NCCC representatives on the Shaping Newport Steering Group.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, NCCC appoint Cllrs. Henson, Lowthion, Rippon and Ballington as its representatives on the Shaping Newport Steering group.</b></p>
<b>3578.</b>	<p><b><u>COST OF LIVING</u></b></p> <p>No update.</p>
<b>3579.</b>	<p><b><u>CLERK'S REPORT</u></b></p> <p>No update.</p>
<b>3580.</b>	<p><b><u>REPORTS FROM OUTSIDE BODIES</u></b></p> <p>The Clerk to remind IWALC that Cllr. Martin is no longer a rep and remove from the email distribution list.</p> <p>Cllr. Lowthion provided a brief summary of the IWALC AGM.</p>
<b>3581.</b>	<p><b><u>MEMBERS' QUESTIONS</u></b></p> <p>Cllr. Rushbrooke asked if the security strength of the wi-fi at 64 High Street can be improved.</p>
<b>3582.</b>	<p><b><u>HEALTH &amp; SAFETY</u></b></p> <p>The Clerk said that there had been a tree identified which was overhanging Victoria Recreation Ground from the garden of a resident which had been identified as a safety concern, however the work was carried out today and made safe by a tree surgeon which the resident had requested attend.</p>
<b>3583.</b>	<p><b><u>NEXT AGENDA</u></b></p> <p>Strategic/Corporate Plan  Communications and Social Media Policy</p>

<b>3584.</b>	<b><u>NEXT MEETING – DATE, TIME AND LOCATION</u></b> The next meeting of Newport & Carisbrooke Community Council will be held on Monday 8 <sup>th</sup> September, commencing at 6.00pm at 64 High Street.
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CHAIR

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